





Potential risks :	
Required training :	Laboratory safety training – Biosafety training
Personal protective equipment required :	  

Transportation in the same building or through the underground tunnels

1. Make sure you have the required personal protective equipment.
2. Ensure that the room to which the equipment is being moved can accommodate equipment corresponding to the risk group of the biological agent in question. If these materials are being transported to a new location, notify the biosafety officer and adjust the inventory of biological materials.
3. Make sure your biological material is properly identified.
4. Place biological materials in a watertight, shock-resistant primary container (Photo 1) (e.g.: Falcon, Eppendorff).
5. Place your primary container in a secondary container (Photo 2). Disinfect the outside of the container with the appropriate disinfectant for the biological material being transported.

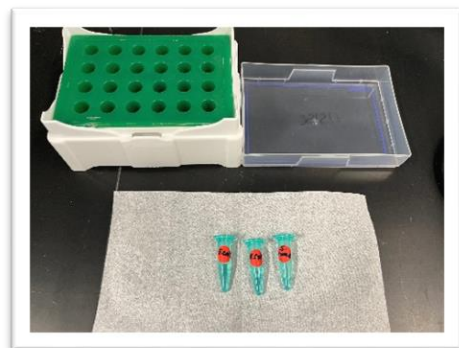


Photo 1

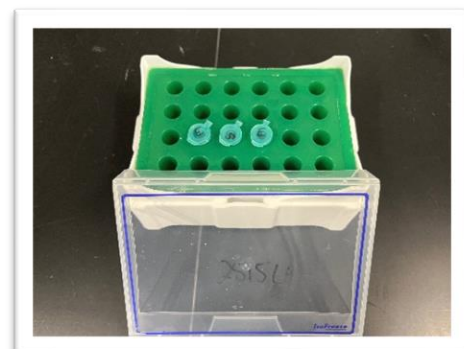
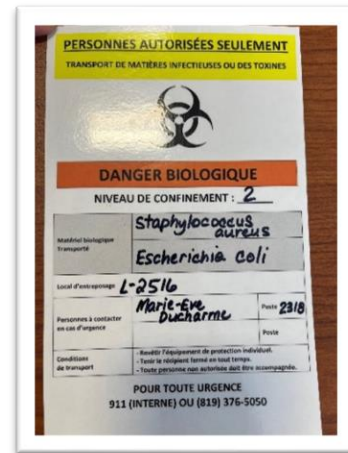


Photo 2

Transportation of biological material on campus

6. Fill out a biohazard label (document in the appendix) and complete the sections indicated: Strain transported, storage location, containment level, contact details, emergency number (Photo 3).



PERSONNES AUTORISÉES SEULEMENT
TRANSPORT DE MATIÈRES INFECTIEUSES OU DES TOXINES

DANGER BIOLOGIQUE
NIVEAU DE CONFINEMENT : 2

Matière biologique transportée : Staphylococcus aureus
Escherichia coli

Local d'origine : L-2516

Personnes à contacter en cas d'urgence : Marie-Eve Ducharme Poste 2318

Conditions de transport : Équipement de protection individuel. Fermer le récipient fermé en tout temps. - Toute personne non autorisée doit être accompagnée.

POUR TOUTE URGENCE
911 (INTERNE) OU (819) 376-5050

Photo 3

7. Place your secondary container in a plastic bin. Add absorbent if liquid biological material is involved (Photo 4).

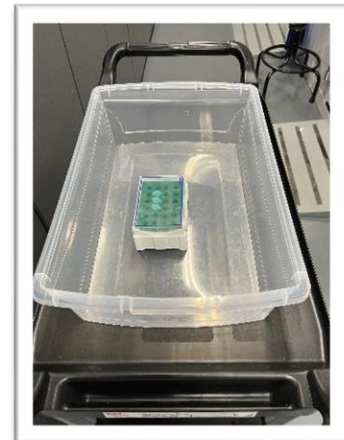


Photo 4

8. Affix the label to the resealable bin and place the container on a cart for transport (Photo 5).



Photo 5

Transportation of biological material on campus

9. Always have a spill kit on hand (disinfectant, absorbent and biohazard bag) (Photo 6).
10. If a spill occurs in the plastic bin during transport, return to your laboratory to open it under a biological safety cabinet.

⚠ If a spill occurs outside the bin during transport, move away and notify the safety operations center by calling 819-376-5050.

For more information on emergency measures with biological materials, please refer to [PON-SST-BIO-001 - Emergency measures with biological materials.](#)

11. Use elevators at all times during transport.



Photo 6

Overland transport of biological materials (inter-buildings and off campus)

The Prevention and Protection Service is responsible for land transportation of biological materials. This type of transport is regulated by the Transportation of Dangerous Goods Regulations. Training is available depending on the nature of your research projects. Please send your request to gmd@uqtr.ca.

Transporting biological materials by land or air

The Prevention and Protection Service is responsible for ensuring the compliance of biological material packages sent by land or air. This type of transport is regulated by the Transportation of Dangerous Goods Regulations. Please send your request to gmd@uqtr.ca.

PERSONNES AUTORISÉES SEULEMENT

TRANSPORT DE MATIÈRES INFECTIEUSES OU DES TOXINES



DANGER BIOLOGIQUE

NIVEAU DE CONFINEMENT : _____

Matériel biologique Transporté		
Local d'entreposage		
Personnes à contacter <u>en</u> cas d'urgence		Poste
		Poste
Conditions <u>de</u> transport	<ul style="list-style-type: none"> - Revêtir l'équipement de protection individuel. - Tenir le récipient fermé en tout temps. - Toute personne non autorisée doit être accompagnée. 	

POUR TOUTE URGENCE
911 (INTERNE) OU (819) 376-5050



Reference program :
Biosafety management

Transportation of biological material on campus

N° PON : PON-SST-BIO-06
Version number : 01

Revision : BHMMC
Approval: Pascal Daigle, Director, SPP

History of changes and approvals

Created by	Marie-Eve Ducharme	Date	2023 /03/29 <small>AAAA/MM/JJ</small>
Date of change	Description of the change		
<small>/ /</small> <small>AAAA/MM/JJ</small>		Prepared by :	Marie-Eve Ducharme
		Validated by :	
		Approved by :	
<small>/ /</small> <small>AAAA/MM/JJ</small>		Prepared by :	
		Validated by :	
		Approved by :	
<small>/ /</small> <small>AAAA/MM/JJ</small>		Prepared by :	
		Validated by :	
		Approved by :	